

Morgan County Park and Recreation Board

180 S. Main Street, Suite 112
Martinsville, IN 46151

Minutes April 28, 2017
Morgan County Administration Building, Martinsville
7:00 p.m.

Attendance

- Morgan County Park Board (MCPB) members:
 - Joe Tutterow
 - Greg Howard
 - Volitta Fritsche
 - Eryn Fletcher
 - Joni James
 - Clinton Chapman
- Staff attending MCPB:
 - Greg Marlett
- Visitors attending MCPB:
 - Kenny Hale, Morgan County Planning Director
 - David Mow, Master Gardener
 - Carla, Morgan County SWCD Coordinator
 - Jeff Brown, Green 3

Welcome / Review Agenda / Review Last Month's Minutes

- Meeting was called to order by MCPB President Joe Tutterow at 7:00 pm.
- The Morgan County Park Board Minutes of January 24, 2017 were reviewed. Motion to accept the minutes was made by Greg Howard and seconded by Eryn Fletcher. The MCPB voted to accept the minutes by unanimous voice vote.
- A sheet was passed around for signature of attendees.

Budget Update

- There have been two expenditures, one at Izzy's and one at Ace Hardware. The budget worksheet was discussed (Appendix B). Additional expenditures should follow as maintenance work picks up in the spring.

Board Member Status

- Tammy Payton, Secretary has officially resigned from the board due to personal obligations. It was discussed and determined that the Secretary duties would be temporarily completed by Board members and the position left open until Mrs. Payton's replacement is named. This is a Judge appointment and while a candidate has been discussed, it is currently unknown when a replacement will be named.
- New Board Member, Clinton Chapman, was welcomed. Mr. Chapman is replacing Amy Runkel on the Board and filling the Purdue Extension Board seat. Introduction of board members, staff, and visitors ensued. Mr. Chapman lives in Morgantown, formerly worked in the sheriff's office and is a firefighter. Additionally, he serves on the Board of the Purdue Extension and is the Volunteer Fire Chief for Morgantown.

Program Report

- MCPB Staff Greg Marlett update

- Mr. Marlett distributed timesheets to the Board. Mr. Marlett is in a shared position between MCPB and the SWCD. The timesheets indicate the amount of time and activities completed by Mr. Marlett for each. The shared position was originally created under a contract and the commissioner's budget which funded a part-time position of 3 days / week for the SWCD. When the position was expanded to full time, it was not clear if the distribution would be 3 days for SWCD and 2 days for MCPB or if it would be a 50/50 split. Additional discussions with the Council who approved the position as full-time and the Commissioners who fund the position is needed. This matter was tabled.
- Preparation work is underway for three upcoming for school field trips. Waverly elementary will be hosted at Old Town Waverly Park on 5/8 & 5/9. A third field trip is scheduled at Burkhart on 5/15.
 - Joe Tutterow noted that the Nature Conservancy is setting up a booth for these events and requested a volunteer from the Board for 5/15 as well as either 5/8 or 5/9. Mrs. Fritsche volunteered to assist.
 - Mr. Marlett requested a small budget for supplies such as hand wipes. He will supply a list so the supplies can be purchased.
- Mr. Marlett proposed creation of an Interpretive Historian Group or Club that would meet regularly at the Bank in Old Town Waverly. The Club would discover, discuss and document the history of Waverly. The idea was well received and Mr. Marlett will bring additional details to the next Board meeting.
- 2017 Priorities
 - Jeff Brown, Green-3 stated they are working on an updated landscape plan, working map to facilitate event planning and that Dawn Kroh would provide a signage proposal at the next meeting.
 - The MCPB assessed the priorities as follows:
 - Comfort Station
 - Parking and Trail
 - Cabin and Playground
 - It was determined that work was proceed in phases to support construction of the comfort station / restrooms, parking and trail prior to the September festival.
 - Joe Tutterow will look for the priority list developed at the last meeting with Green 3.
 - The maintenance plan and plan for the ten beds was discussed. SWCD requested one bed for native grasses. David Mow will discuss with Cindy Vogel, Master Gardeners, on what assistance they will provide. Green-3 will review the bed plans.
- Kenny Hale update:
 - Mr. Hale distributed a list of Old Town Waverly Projects (Exhibit C). The board discussed the list in detail. Also provide are maps to indicate placement of amenities.
 - The tree clean up and base gravel is being funded out of TIF/RDC funds.
 - The chain will be painted black to match the balusters. Reflectors will be placed to reduce damage from vehicles.
 - A roof for the sign was discussed and tabled.
 - IDT is staining the two display cabinets noted.
 - The septic system is expected to cost between \$7,000-\$8,000. The septic system must be placed on Lot 8 on the attached map due to FEMA and riverboat land use restrictions.
 - Mr. Hale requested that a bench be placed and engraved to commemorate William Shag Henton for his community service. Mrs. Fletcher made a motion to approve the commemorative bench with the design approval to be made at the next meeting. Joe Tutterow seconded the motion. A unanimous voice vote was take and the motion was Approved.
 - A request has been made for use of Old Town Waverly for an October wedding. Donations to Morgan County Parks for events are encouraged.
 - Mr. Hale proposed an October Haunted Hayride fundraiser to be held on 10/26, 10/27 and 10/28. The hayride will be family oriented with the ride on 10/26 to occur before dark and the other rides to be after dark. Wetsel cemetery will be a stop on the hayride. Additional details and plans will be presented at the next MCPB meeting, including the fee proposal. Mr. Hale requested approval to apply for grant to fund hayride. Greg Howard mad a motion for Mr. Hale to proceed with the

fundraiser planning and grant application. Mrs. Fritsche seconded the motion. The motion was approved by unanimous voice vote.

- Mr. Marlett asked if the Blacksmith shop would be completed in time for the May field trips. The Blacksmith shop and Learning Center could be used for shelter if inclement weather occurs. Mr. Hale requested approval to bid the items listed on attachment C as well as electrical work for the Shop and Learning Center. Joe Tutterow made a motion to approve advertisement for bids as requested. Mrs. Fletcher seconded the motion. The motion was approved by unanimous voice vote.
- Delaney House renovations are underway. It was mentioned that IDT is not living in the facility due to the extent of the needed renovations. Mr. Tutterow will seek an update to the board at the next meeting.

Property Regulations / Guidelines Status

- Kenny Hale and Joe Tutterow will be meeting with Attorney Tim Currens tomorrow to discuss the proposed regulations. Joe Tutterow will send the proposed regulations via email to facilitate the discussion.

Water Quality Geocache Proposal (SWCD)

- Carla is working on a grant proposal to establish an 8 geocache trail in Johnson and Morgan County. The geocaches will focus on water quality and have activities such as pH testing or related information on watersheds and water quality features. Each geocache will have a sign in sheet and questionnaire. They would like to place the geocaches starting in May. Safety was discussed and all agreed water safety would be considered in placement of the geocaches. Carla will provide an information sheet to the MCPB prior to placement. She is requesting permission to place one geocache in old Town Waverly Park and one in Burkhart Creek. Joe Tutterow made a motion to approve the request for SWCD to place one geocache at Waverly and one at Burkhart Creek. The motion was seconded by Greg Howard. A voice vote was unanimous and the motion Approved.

Burkhart Creek Update

- The porta-pots were stolen. A motion was made by Greg Howard to replace the two porta-pots and pay for the stolen porta-pots. Mrs. James seconded the motion. The motion was approved.
- Due to security concerns, Joe Tutterow will look up information on motion activated security cameras and bring to the next MCPB meeting.
- Drainage work was completed. The trails are dry after several days of rain.
- David Mow will be hosting a wildflower walk on April 15 at 1 pm. The walk will start at the blacktop.
- Mr. Mow stated that volunteers are needed for invasive plant removal. A separate education day and removal day can be planned or both can be done on a single day. County insurance will only cover volunteers with registrations completed and submitted prior to the event. It was mentioned that the FFA convention often looks for volunteer projects and completed a project with SWCD at Bradford Woods. The convention occurs in the fall and all is required is that sponsor organize the event.

New Business

- Mrs. Fritschhe requested funds for a few additional rakes and shovels for the maintenance trailer for the MCPB. Mr. Tutterow requested that she prepare a list of supplies and cost for the next board meeting. Mr. Tutterow will investigate obtaining a store account for small purchases.

The next meeting will be held on April 28th at 7 pm in the Waverly Church.

Adjourn

The meeting adjourned at 9:12 pm.