

# Celebrating the Past, Present, and Future

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Celebrating the past, present, and future of Indiana at Old Town Waverly Park in Morgan County, Indiana. This festival is set in an historical Morgan County park bordering the White River at the original location of Old Town Waverly. The festival will include demonstrations, backwoodsmen encampments, children's activities and games, craft vendors, food, music, and more!

## *Old Town Waverly Festival- September 28th and 29th*

This packet contains an application to be a craft vendor, festival rules and guidelines, and more information. For the purposes of the Old Town Waverly Festival, craft vendor applications will be reviewed by the festival committee and accepted or rejected, based on the following eligibility requirements:

- A) Craft vendors may exhibit and sell items that they have handmade, hand-built, homegrown, and have unique artistic qualities. These wares should be made by those occupying the booth.
- B) No manufactured or imported products are allowed for sale at the festival. All wares must be made by the exhibitors.
- C) Exhibitors actually displaying and participating in their craft while at the festival will be given a higher priority. For instance, if a vendor is selling paintings and also demonstrates painting, this would be welcomed.
- D) Craft vendors must complete and return a vendor application and \$30 fee by September 8, 2024.
- E) The \$30 booth fee must be returned in the form of a check made out to "Morgan County Parks and Recreation."
- F) Vendors must be able to operate realizing that there is no wifi, water, ice, or change available at the park.
- G) The products and wares produced by a craft vendor must be appropriate to a family-friendly event and may not contain any profanity, suggestive language, or intolerant statements.

**We would love to have you join our event!**



# Old Town Waverly Park Festival

## Craft Vendor Application

Please complete and sign this form. Your \$30 payment is due with your application and subject to approval. Forms may be emailed to [parcs@morgancounty.in.gov](mailto:parcs@morgancounty.in.gov) or mailed with payment to Old Town Waverly Fest, Morgan County Parks, 180 S. Main St, Martinsville, IN 46151.

Business/Organization Name	
Type of Vendor	
Contact Name	
Address	
City/State/Zip	
Email	
Phone	
Website	
Facebook	

Description of Products or Services

**We have a limited number of 10'x10' pop-up tents, tables, and chairs available. If you would like to be considered for any of the following on a first-come, first-served basis, please indicate by checking the items indicated:**

- 1 pop-up tent  
  1 table  
  2 folding chairs

Description of Set-up

The Morgan County Parks and Recreation Department and Festival Committee reserve the right to refuse any vendor application, should this occur, the fee (if one is collected) will be refunded. The Vendor shall defend, save and hold harmless the Morgan County Parks and Recreation Department, Morgan County, Town of Waverly, their respective officers, agents, board members, staff, volunteers, sponsors and assignees from any claims, damages, losses, liability or expense which may arise, and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism or any other loss or injury whatsoever or not specifically described herein, whether past, present, or future. Booths are not insured by the Morgan County Parks and Recreation Dept, Morgan County, or Town of Waverly or any sponsoring agents. Exhibitors must make provisions for safeguarding their goods. Exhibitors are encouraged to have replacement cost insurance for all personal property. Exhibitor assumes full liability for protecting, care and maintenance of exhibitor's property. **ANY VENDOR NOT HOLDING VALID LIABILITY INSURANCE EXHIBITS AT THEIR OWN RISK AND ASSUMES ALL LIABILITY.**

- I agree that I am liable for my own Indiana Retail Sales Tax as well as any other related taxes, if applicable.
- I understand that I may be photographed and/or interviewed for media coverage and advertising or photographed by visitors for private use.
- I give my permission for all forms of media to be used in current or future county promotional flyers and literature.
- I acknowledge that I have read all of the information, eligibility, requirement, waiver, rules and regulations and agree to be bound by this contract.

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Name Signature Date

# Please review and keep the following information for your records.

## More Information

- Vendors are expected to be set up throughout the entirety of the festival. **Hours run Saturday, September 28th from 10am-6pm and Sunday, September 29th from 11am-4pm.**
- Vendors may check in to the festival on Friday afternoon from 3pm-7pm to receive their assigned sites. Old Town Waverly Festival Committee will assign sites prior to check-in.
- Set-up can occur Friday between 3pm-7pm, or between 9am-10am on Saturday and Sunday at 10am-11am.
- Vendor vehicles must be moved out of the festival grounds during festival hours. We will ask that all vehicles be moved by 15 minutes prior to festival opening each day.
- Please be advised that while we will provide security during the festival hours and Saturday night, Morgan County Parks is not liable for your wares. Please secure them when you are not in attendance at your booth.
- At this time, we are unable to provide electricity, wi-fi, water, ice, or change. There is a gas station with an ATM and an ice machine within a few minutes' drive of the festival.
- Vendor fees can be sent as a check or money order made out to: Morgan County Parks. Please include "Waverly Fest" in the memo line.
- Craft vendors are those who have made or built their wares themselves.
- If you do not have a website or Facebook page, you may be asked to submit pictures of your display or wares.
- This event is rain or shine.
- Vendors must remove all trash and debris at the close of the event.
- This is a family-oriented, community event. Displays and products should be appropriate for all ages. No profanity, suggestive language, or products supporting intolerance towards another group will be allowed.
- **Applications are due by September 8, 2024.**

## Park Rules

- The sale or use of alcohol is not permitted at this event, unless sanctioned by the Morgan County Parks Department.
- Smoking is not allowed in any building or structure—including temporary structures during events.
- All pets must be leashed at all times and any waste must be immediately removed.
- Weapons, including firearms, may not be used at the park, excepting historical reenactments during park-sponsored programs.
- Fireworks and other projectiles are not permitted.
- Parking is only permitted in designated areas.
- No fire building is permitted, except by permit of the Morgan County Parks Department.

## Contact and Location Information

- Old Town Waverly Park is located at 8425 Main Street, Martinsville, IN 46151.
- If you need assistance or have questions, please call/text Volitta at 765-318-2685 or e-mail us at [parcs@morgancounty.in.gov](mailto:parcs@morgancounty.in.gov).
- Mailing address for Old Town Waverly Festival is 180 S Main Street, Martinsville, IN 46151.
- If you want to share the festival information with your friends and family, you can connect them to our website at [morgancountyparks.org](http://morgancountyparks.org) or check out our Facebook sites at "Morgan County Parks & Recreation" or "Old Town Waverly Park."

**Thank you so much for your interest in our event!**