



Old Town Waverly Park Festival Food Vendor Agreement

Please complete and sign this form. Your \$50 payment is due with your application and subject to approval. Forms may be emailed to parcs@morgancounty.in.gov or mailed to Old Town Waverly Festival, Morgan County Parks, 180 S. Main St, Martinsville, IN 46151.

Business/Organization Name	
Are you a nonprofit?	If yes, indicate type: <input type="radio"/> Scouting <input type="radio"/> Religious <input type="radio"/> Other _____
Contact Name	
Address	
City/State/Zip	
Email	
Phone	
Website	
Facebook	

Description of Products or Services / Please also attach a menu with prices to this application.

We have a limited number of 10'x10' pop-up tents, tables, and chairs available. If you would like to be considered for any of the following on a first-come, first served basis, please indicate by checking the items indicated.
 1 pop-up tent 1 table 2 folding chairs

Description of Set-up / Please include electrical requirements. We have a limited offering available.

The Morgan County Parks and Recreation Department and Festival Committee reserve the right to refuse any vendor application, should this occur, the fee (if one is collected) will be refunded. The Vendor shall defend save and hold harmless the Morgan County Parks and Recreation Department, Morgan County, Town of Waverly, their respective officers, agents, board members, staff, volunteers, sponsors and assignees from any claims, damages, losses, liability or expense which may arise, and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism or any other loss or injury whatsoever or not specifically described herein whether past, present, or future. Presenters must make provisions for safeguarding their goods. Exhibitors are encouraged to have replacement cost insurance for all personal property. Exhibitor assumes full liability for protecting, care and maintenance of exhibitor's property. **ANY PRESENTER NOT HOLDING VALID LIABILITY INSURANCE EXHIBITS AT THEIR OWN RISK AND ASSUMES ALL LIABILITY.**

- I agree that I am liable for my own Indiana Retail Sales Tax as well as any other related taxes, if applicable.
- I understand that I may be photographed and/or interviewed for media coverage and advertising or photographed by visitors for private use.
- I give my permission for all forms of media to be used in current or future county promotional flyers and literature.
- I acknowledge that I have read all of the information, eligibility, requirement, waiver, rules and regulations and agree to be bound by this contract.

Name _____ Signature _____ Date _____

Old Town Waverly Park Festival

Food Vendor, Electrical Equipment

All food vendors requiring electricity for the operation of their booths, trucks, carts, etc. must submit their voltage and total amperage needs for operating their appliances and equipment during the festival. Vendor setup locations will be assigned based on their listed electrical requirements.

All appliances including deep fryers, roasters, rotisseries, ovens, warmers, freezers, coolers, and other electrical equipment must be listed, along with their required volts& amperage.

ApplianceVolts / Amps

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

Total Amps - _____

All appliance cords, extension cords, power strips, surge protectors, etc. must be properly sized and without damage or alterations. Voltage convertors, reducers, and adaptors may not be used.

Please review and keep the following information for your records.

More Information

- Vendors are expected to be set up throughout the entirety of the festival, unless special arrangement has been made with the festival committee. **Hours run Saturday, September 23th from 10am-6pm and Sunday, September 24th from 11am-4pm.**
- Vendors may check in to the festival on Friday afternoon from 3pm-7pm to receive their assigned sites.
- Set-up can occur Friday between 3pm-7pm, or between 9am-10am on Saturday and Sunday at 10am-11am. If you need accommodations outside of these times, please make these arrangements with Volitta at parcs@morgancounty.in.gov.
- Vehicles must be moved out of the festival grounds during festival hours. We will ask that all vehicles be moved by 15 minutes prior to festival opening each day.
- Please be advised that while we will provide security Saturday night, Morgan County Parks is not liable for your site or its content. Please secure your area when you are not in attendance.
- At this time, we are unable to provide Wi-Fi, ice, or change. There is a gas station with an ATM and an ice machine within a few minutes' drive of the festival.
- The \$50 food vendor fee can be sent as a check or money order made out to Morgan County Parks.
- All food vendors are responsible for any/all permits needed for food service. For information obtaining a permit and guidelines for nonprofit waivers, please visit www.morgancountyhealth.com/environmental-health/food-division.
- If you do not have a website or Facebook page, you may be asked to submit pictures of your display or wares.
- This event is rain or shine.
- Vendors must remove all trash and debris at the close of the event.
- Quiet hours start at 9PM each night.
- This is a family-oriented, community event. Displays and products should be appropriate for all ages. No profanity, suggestive language, or products supporting intolerance towards another group will be allowed.
- **Applications are due by September 8, 2023.**

Park Rules

- The sale or use of alcohol is not permitted at this event, unless sanctioned by the Morgan County Parks Department.
- Smoking is not allowed in any building or structure—including temporary structures during events.
- All pets must be leashed at all times and any waste must be immediately removed.
- Weapons, including firearms, are not to be used at the park, excepting historical reenactments during park-sponsored programs.
- Fireworks and other projectiles are not permitted.
- Parking is only permitted in designated areas.
- No fire building is permitted, except by permit of the Morgan County Parks Department.

Contact and Location Information

- Old Town Waverly Park is located at 8425 Main Street, Martinsville, IN 46151.
- If you need assistance or have questions, please call/text Volitta Fritsche at 765-318-2685 or email us at parcs@morgancounty.in.gov.
- Mailing address for Old Town Waverly Festival is 180 S Main Street, Martinsville, IN 46151.
- If you want to share the festival information with your friends and family, you can connect them to our website at morgancountyparks.org or our Facebook sites at "Morgan County Parks & Recreation" or "Old Town Waverly Park."

Thank you so much for your interest in our event!