



Morgan County Parks and Recreation

Facilities Rental Application and Agreement

Please complete and sign this form. Your payment is due within seven days of your application being approved. Forms may be emailed to parks@morgancounty.in.gov or mailed with payment to Morgan County Parks, 180 S. Main St, Martinsville, IN 46151.

Group or Organization Name _____ Non-Profit? Yes No

Contact Person _____ Title _____

Email _____ Phone _____

Address _____

City _____ State _____ Zip Code _____

What type of event are you having? _____

Date of event: _____ 2nd Choice for date: _____

Estimated attendance: _____ Start Time: _____ End Time: _____

Reservation Information

Please make your selections below. Fees are non-refundable, rain or shine. Deposits will be refunded within 60-90 days if the site passes inspection after event.

Are you planning to have alcohol at your event? _____ YES _____ NO

***There is a \$400 deposit due at the time of this application if you plan to have alcohol.

Facility or Service	Morgan County Resident Fee	Non-Resident Fee	Total
Burkhart Creek County Park Pierce Shelter	<input type="radio"/> \$50/day + \$50 Deposit	<input type="radio"/> \$100/day + \$100 Deposit	
Burkhart Creek County Park Duckworth Wildland Shelter	<input type="radio"/> \$50/day + \$50 Deposit	<input type="radio"/> \$100/day + \$100 Deposit	
Old Town Waverly Park Octagon Gazebo (across from Church)	<input type="radio"/> \$50/day + \$50 Deposit	<input type="radio"/> \$100/day + \$100 Deposit	
Old Town Waverly Park Art Wall Gazebo (Square Gazebo)	<input type="radio"/> \$50/day + \$50 Deposit	<input type="radio"/> \$100/day + \$100 Deposit	
Old Town Waverly Park Town Square	<input type="radio"/> \$50/day + \$50 Deposit	<input type="radio"/> \$100/day + \$100 Deposit	
*Alcohol Permit Subject to Approval	<input type="radio"/> \$25/day + \$400 Deposit	<input type="radio"/> \$25/day + \$400 Deposit	
TOTAL DUE WITHIN SEVEN DAYS OF APPLICATION APPROVAL			\$

Park Facility Rental Guideline and Park Rules

Please read and review the guidelines below. Keep a copy for your records. Sign and return this with your rental application.

- Everything in the park and on trails is protected. The removal of or tampering with plants, animals or other park or trail property is not permitted. *Mischief Statute IC 38-43-1-2*
- All Vehicles must stay on designated parking areas. No person shall operate any motorized vehicle, skateboard, or any other device upon any trail or outside the Designated parking area with the exception of persons with disability as defined by the American with Disabilities Act which will be allowed to operate specialized motorized equipment for their transportation.
- No person shall use a weapon or firearm on any park property.
- All pets must be on a leash and under the control of their owner. It is expected that you pick up after your pets. *Includes County Ordinance 91.01 Dog Control*
- Bicycles are only allowed on paved or crushed stone trails. No riding off of designated trails is permitted.
- Grills are provided at the park. Do not bring grills or start fires on park property.
- Fireworks are not permitted in parks or on trails.
- No littering. If you carry something into the parks or onto the trails, please carry it out when you leave. *Littering Statute IC 35-45-3-2-1*
- No alcoholic beverages permitted (except by special permit only).
- Overnight camping is not permitted.
- Horses are not allowed on the grounds of parks or trails managed by the Morgan County Park and Recreation Board.
- There shall be no vending or advertising without permission from the Morgan County Park and Recreation Board.
- Use of metal detectors is prohibited.
- Geocaches must be registered with Morgan County Parks and Recreation Department.
- Waverly: No Skateboarding is allowed.
- Individuals listed on the State of Indiana's Sex Offender Registry published and disseminated by the Indiana Criminal Justice Instituted are prohibited from all parks and other recreational areas within the Morgan County Parks and Recreation Department jurisdiction.
- No vehicle shall be left within the park or other recreation department areas after the location has been closed to the public. The registered owner of the vehicle shall be responsible for the vehicle being within any park or recreational area after the location has been closed to the public.
- Swimming is prohibited including access to the river from the park property.
- No person or entity shall solicit, advertise, sell or promote for sale any commercial product or event within the park. Distribution or posting of flyers, brochures or other written material is prohibited in any of the park and other recreational areas.

I have read and understand the above guidelines and rules and agree to abide by them.

Name

Signature

Date

For Office Use Only

Application Received Date _____ Payment Received Date _____ Cash Check # _____

Notes: